

COMSCINST 7130.6A	COG CODE N81	DATE 15 FEB 1991
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DEPARTMENT OF THE NAVY  
COMMANDER MILITARY SEALIFT COMMAND  
WASHINGTON NAVY YARD BLDG 210  
901 M STREET SE  
WASHINGTON DC 20398-5540

COMSCINST 7130.6A  
N8  
15 February 1991

COMSC INSTRUCTION 7130.6A

Subj: CONTROL OF MAINTENANCE AND REPAIR COSTS ON CHARTERED  
AND CONTRACT OPERATED SHIPS

Ref: (a) COMSCINST 7130.3E  
(b) COMSCINST 7130.4L

Encl: (1) Detailed M&R Justification Worksheet

1. Purpose. To establish procedures and designate responsibility for control and administration of maintenance and repair (M&R) costs on chartered and contract operated ships.
2. Cancellation. COMSCINST 7130.6.
3. Background. Certain government-owned, long-term time chartered and bareboat chartered tankers are operated under contracts which provide for reimbursement by MSC of industrially assisted M&R work.
4. Policy. Reference (a) delineates COMSC policy on control of expenditures through the use of funds administrators and details the responsibilities of these funds administrators.
5. Designation. Under the provisions of reference (b), the Engineering Director (N7) is designated funds administrator for reimbursable M&R costs on contract operated ships except for the contract operated ships under administrative control of Area Commanders.
6. Action
  - a. N7 will submit budget estimates to the Comptroller (N8). In support of M&R budget estimates, the following detailed justifications are required in the format of enclosure (1) for each ship for the current year, budget year and the budget year plus 1:

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(1) M&R days by category, i.e., voyage repair, overhaul, tanker coating, drydocking, and major month/M&R dollars by category applicable to major month.

(2) Description of major work to be accomplished.

(3) Other information deemed usable for budget justification purposes such as regulatory body or Navy requirements, resulting in TRANSALTs.

b. N8 will inform N7 of the amount approved through issuance of MSC Form 7130/5, COMSC Budget Program Authorization. A separate authorization will be provided for each budget program, i.e., Sealift Tankers, T-5s Maritime Prepositioning Ships, and Fast Sealift Ships. Under no circumstances will N7 as funds administrator, permit an expenditure to be incurred which will result in an over expenditure of any budget program without having obtained prior approval of N8. Unless otherwise indicated on the Budget Program Authorization, the amount granted for any budget program is not restricted to a specific ship or category of M&R cost.

c. When it is determined that the balance in the budget for any program is not sufficient to cover necessary expenditures for the remainder of the designated fiscal year, a request for additional funds must be submitted to N8. The request will contain complete information as to the current status of the applicable funds, together with justification for the increase requested.

Distribution:

COMSCINST 5000.19

List I (Case A, B)

List II (Case A, B)

**DETAILED M&R JUSTIFICATION WORKSHEET  
ENGINEERING BUDGET REQUIREMENTS FOR FY PLANNING BUDGET**

DATE:

	<b>PRIOR</b>	<b>CURRENT</b>	<b>YEAR</b>	<b>ESTIMATED</b>	<b>OSD</b>		<b>BUDGET YEAR + 1</b>		<b>OSD</b>		<b>BUDGET YEAR + 1</b>	
<b>SHIP NAME</b>	<b>YEAR BUDGET</b>	<b>YEAR BUDGET</b>	<b>TO DATE EXPENSE</b>	<b>TOTAL EXPENSE</b>	<b>APPROVED BUDGET</b>	<b>MAJOR MONTH</b>	<b>N7 ESTIMATE</b>	<b>APPROVED BUDGET</b>	<b>APPROVED BUDGET</b>	<b>MAJOR MONTH</b>	<b>N7 ESTIMATE</b>	<b>N8 APPROVED</b>